



Position Description

Community Health Advocate Coordinator

Organization

RCF Connects (formerly Richmond Community Foundation) strives for healthy, thriving communities that are safe and diverse, and where families flourish and children are given new hope for a bright and abundant future. RCF Connects partners with the community to inspire leadership and to share the vision for work in five areas: Community Growth, Health, Restoring Neighborhoods, Education, and Public Safety. Our work is driven by a strong aspiration to work with our communities to strengthen economic, racial, cultural, social, and gender equity. This aspiration is expressed both in the outcomes we strive for and in the ways in which we do our work. Equity is both our organizational value and our goal. This is reflected in RCF Connects' commitment to achieve equity goals in hiring and to build a workforce with a range of experiences, backgrounds and abilities to serve our diverse communities. RCF strongly encourages applicants of color to apply. To learn more, please visit <http://www.rcfconnects.org/>.

RCF Connects serves as the host agency for the Healthy Richmond (HR) initiative. This initiative has a 10-year history working racial and health equity campaigns rooted in the idea that activism, advocacy, community organizing, and civic participation to build people power has a significant and meaningful impact on the community and environmental conditions that affect health. HR is committed to racial and health equity goals and actively supports collective campaign strategies that aim to shift systems policy and practice to benefit low-income communities and communities of color. RCF Connects' intent is to enable the operation of a strong, integrated partnership with its initiatives; as such, RCF Connects employs key staff who provide ongoing support and coordination for the work of the Healthy Richmond Initiative.

Position Description

The **Community Health Advocate Coordinator** is a new position that will support functions related to the 6-month project, ***Community Health Advocates (CHAs) Advancing Health Equity***. The position reports to the Senior Director of healthy Richmond. Responsibilities include project coordination and community engagement activities and communications and other duties as assigned. The Coordinator will focus on the development of a multicultural coalition that will advance health equity in CCHS; this will be accomplished through equitable democratized data collection, the creation of inclusive ecosystems within the health system, and the instituting of equitable accountability measures. This position will work to elevate the voices of CCC's historically marginalized communities, their intersections, and the specific challenges these populations face in relationship to the fall out and effects of COVID-19.



Responsibilities

- Coordinate relevant HR activities related to the recruitment and support of a team of 25 Community Health Advocates stationed in 3 communities within Contra Costa County: Richmond, San Pablo and Bay Point.
- Work closely with HR Senior Director and Campaign Manager to provide support to the Community Health Advocates (CHAs) Advancing Health Equity and the Community Health Advocate Team by actively recruiting and supporting team members to participate in training related to equity-based participatory research and policy advocacy needed for campaign.
- Lead the Community Health Advocate Team in ways that motivate specific outcomes, establish accountability, and incorporate racial and health equity strategies into the project, resulting in actions owned by the community, and opportunities for new community leadership.
- Act as a liaison with the project's collaborative partners, Health Leads and Streetwise, to ensure effective coordination of training sessions, community events and participation in county level policy advocacy.
- Facilitate on-going dialogue, collaboration, and resident engagement with diverse groups of stakeholders to achieve outcomes.
- Leverage community partnerships and opportunities within the Healthy Richmond network of partners in West and East Contra Costa County, and related coalitions, to advance the project work and the HR outcomes, as appropriate.
- Assist in social media strategies related to this project, including e-mail blasts, social media strategies to engage broader community

Required Qualifications

- 2 years of relevant experience in providing support to community-based activities including training, participatory research and/or neighborhood-based community educational activities. Recent Census canvassing is also considered relevant experience.
- Knowledge and experience of community organizing in and with communities of color.
- Knowledge of public health prevention focused initiatives is a plus.
- Ability to facilitate strong processes including the ability to establish agendas and goals, manage complex relationships and resolve conflict.
- Experience understanding and incorporating the perspective of impacted communities into campaign goals and decisions about the project.
- Knowledge of system policy/practices in Contra Costa County that directly impact health and racial outcomes in communities that have been underrepresented and underserved.
- Experience and understanding of the concepts of institutional and structural racism and bias and the impacts on communities that have historically been under-resourced or marginalized to have access to and power in making decisions that directly impact their lives.
- Excellent written and verbal communication skills in preparing materials for and presenting to diverse audiences. Ability to adapt communication styles to diverse audiences.
- Self-motivated, reliable and strong interest in committing to the HR Initiative's work.
- Cultural humility to work effectively with a team of ethnically and racially diverse colleagues and various leaders within the HR structure.
- Must be able to work evenings and weekends as needed. Some travel outside the Richmond area will also be required.

**Salary/Benefits**

Full Time Equivalent (FTE), Temporary 6-month Contract

Salary is equivalent to \$20.83 per hour, with prorated health benefits, vacation, and sick leave.

Position will be open until April 30th. Please send cover letter and resume via e-mail to:

Stacey Street, Chief Operations Officer, RCF Connects, SStreet@richmondcf.org

RCF Connects is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, age, national origin, veteran status, physical or mental disability, or sexual orientation.