

Contract Job Announcement
RESOURCE MOBILIZERS NETWORK COORDINATOR

Contract: 6-month contract, \$150/hr, average 8 hours/week

Application Deadline: October 16, 2020

Start Date: November or December 2020

Location: Remote

Background: Over the past year, four complimentary projects, which focus on fundraising skill-building and culture change through a group or cohort based approach, have worked to launch a new collaborative initiative called Resource Mobilizers. Recognizing the deep need for social justice organizations and movements to stand strong and be more reliably resourced, Resource Mobilizers' 3-year pilot involves the creation of the *Resource Mobilizers Fund* and the *Resource Mobilizers Community of Learning and Practice*.

The four projects/organizations are:

- Movement Commons, Justice Funders
- The Fundraising Bright Spots Program, CompassPoint Nonprofit Services
- Resource Leaders, Rockwood Leadership Institute
- Resource Mobilizers Online Laboratory, Wealth Reclamation Academy of Practitioners (WRAP)

The Resource Mobilizers Fund is both a short- and long-term investment in today's social justice movements, in our sector, and in development/resource leaders having the space and time needed to generate the solutions being demanded of us in deep coordination and community with one another.

As practitioners, capacity builders, and stewards of fundraising culture:

1. We will conduct and coordinate leadership development and skill-building to increase the capacity and sustainability of resource leader roles.
2. We will build and strengthen relationships among resource mobilizers to reveal the power and possibility of collaboration and to promote a collective sense of abundance and hope.
3. We will promote collective visioning, campaigns, and interventions with the aim of transforming the development leader role, the nonprofit and philanthropic sectors, and our social movements.
4. We will organize for philanthropic transformation to pave the way for a more just and democratic way of moving resources back into our communities.

Resource Mobilizers is fiscally sponsored by the National Committee for Responsive Philanthropy (NCRP). Resource Mobilizers is being stewarded by representatives of each of the four co-founding initiatives, as well as NCRP. Together, we make up the Project Governance Team.

Our progress to date includes:

- A two-day convening to learn about one another's work and build relationships and trust

- Agreed on Project Governance Team time and work commitments
- Identified 1) shared vision themes; and 2) parameters for building out our governance
- Raised \$89,000 and agreed on how to allocate initial funding

Purpose: The Network Coordinator is responsible for leading the internal collaboration of Resource Mobilizers' Project Governance Team and the emerging Resource Mobilizers Community of Learning and Practice. The Network Coordinator will also coordinate and support fundraising and outreach efforts.

Overall responsibilities will include organizing the Project Governance Team, supporting the Team in refining and implementing our shared governance structure, developing and supporting the implementation of a fundraising strategy, creating and implementing a communications and growth strategy, and building/maintaining relationships across member projects.

The Network Coordinator will be able to count on significant contributions from members of the Project Governance Team, whose commitments include:

- Monthly 2-hour calls to launch the Resource Mobilizers Community of Learning and Practice (Rockwood, CP, WRAP, and MC)
- 2-4 hours/month to support fundraising and funder organizing (CP, WRAP, and MC)
- 2-4 hours/month to support partnership development (i.e., research and evaluation, etc.) and outreach to other aligned projects (CP, WRAP, and MC)

Details: This is a remote, independent contract position with an ideal start date of November or December 2020.

The Network Coordinator will be paid a total of \$28,800 for the duration of a 6-month contract (averaging 8 hours/week). We hope and intend to be able to extend the contract past that date, ideally with more hours per week, and strongly prefer candidates who are interested in a longer contract. Contract renewal and increased hours are dependent on Resource Mobilizers' collective fundraising success. For the initial 6-month contract, we expect that the Network Coordinator will develop and begin implementing a work plan, in collaboration with the Project Governance Team, that reflects the Resource Mobilizers' strategic priorities and the Network Coordinator's recommendations.

Project Management

- Develop and manage work plans to support the implementation of Resource Mobilizers' 3-year pilot
- Build and maintain relationships with representatives of each of the Resource Mobilizers projects/organizations
- Coordinate and facilitate meetings of the Resource Mobilizers Project Governance Team meetings
- Coordinate and facilitate meetings of the Resource Mobilizers Community of Learning and Practice meetings

Fundraising and Administration

- Facilitate budget process and track finances in coordination with fiscal sponsor
- Develop and implement targeted fundraising strategy with Project Governance Team
- Track grant deadlines and coordinate team to contribute to grantwriting
- Coordinate other fundraising and field organizing efforts with Project Governance Team

Outreach and Recruitment

- Hold, represent, and promote the values and vision of Resource Mobilizers
- Support outreach, recruitment, and onboarding to build out the Resource Mobilizers Community of Learning and Practice
- Field inquiries from people interested in Resource Mobilizers
- Create and maintain a simple website for Resource Mobilizers

Qualifications & Qualities:

Required

- Demonstrated commitment to and strong analysis of social, racial, and economic justice
- Experience in foundation fundraising (networking, cultivation and stewardship of prospects, grant writing and reporting)
- Familiarity mobilizing resources within a social justice/movement-building context
- Organizational leadership experience
- Excellent communicator (written and oral)
- Comfort working independently and remotely (may or may not have colleagues in the same city)
- Strong skills in project management, work planning, and time management
- Flexibility and patience with evolving goals, new ideas, and changing circumstances
- Ability to build alignment among leaders with diverse perspectives and experience

Preferred

- Experience with coordinating multi-stakeholder projects
- Management experience
- Experience with individual fundraising or donor organizing
- Experience in leadership of a regional or national network or coalition
- Facilitation experience, especially with phone/video conferences
- Experience in website design and maintenance

TO APPLY

Please email your cover letter and resume to info@resourcemobilizers.org. In your cover letter, please be sure to share why you are interested in Resource Mobilizers' vision and what qualities you'd bring to this position. Feel free to email with any questions.

Applications received by **October 16, 2020** will receive priority consideration; final deadline October 30, 2020. Ideal start date is November 30, 2020, although an earlier start could be considered.

Black people, indigenous people, people of color, LGBTQ individuals, and women are strongly encouraged

to apply. We actively recruit, and support the retention and advancement of, persons of diverse backgrounds within the organization. We believe that having a team with diverse identities and backgrounds enhances our ability to meet our mission and creates a vibrant environment where individuals can learn, grow and thrive. To that end, we are committed to fostering a culture where all people are equally included, valued, and supported. This is a remote position, and much if not all of the work will be carried out online.